

## Integrated Management System Policy

Andrew Scott Ltd considers successful Health, Safety, Quality and Environmental Management to be of prime importance to its business and is committed to continual improvement in Health, Safety, Quality and Environmental standards.

It is the policy of Andrew Scott Ltd to:

- Pursue high standards of Health, Safety, Quality and Environmental Management as an integral part of efficient management of the business and ensure that decisions take account of and integrate health, safety, quality and environmental requirements while complying with Client and contractual agreements;
- Comply with all legislative requirements pertaining to health, safety and the environment as the minimum standard;
- Develop systems and procedures that deliver the high standards of integration sought, and in particular provide for:
  - Well maintained plant and systems of work, that are safe and without risk to health or the environment;
  - Suitable arrangements for the selection, use, handling, storage and transport of articles and substances;
  - Adequate information, instruction, training and supervision to enable work to be carried out safely, and without risk to the environment, by persons with the necessary competence;
  - Safe premises and work places, including access to and egress from them;
  - Safe and healthy working environments with adequate welfare facilities;
  - Designs which recognise, include and apply safe practice, and which consider environmental impact, during preparation, construction and subsequent operational use and maintenance after completion of the project;
  - Prevention of polluting emissions to air, land or water;
  - Management of the use of natural resources;
  - Control of noise, dust, odour, vibration, traffic movement or other nuisance or environmental effects which may cause offence to the local community or environment;
  - Waste minimisation and a commitment to restrict waste to landfill;
  - Management of waste disposal, including promotion of material re-use and recycling whenever possible;
  - Communications, consultation, health surveillance and advisory facilities as required.
- Develop and review clear safety, health, quality and environmental performance indicators, which drive continuous improvement including:
  - Accident and incident performance, including near miss recording;
  - Annual safety, health, environmental and quality objectives;
  - Training achievement and requirements;
  - Customer satisfaction.
  - Internal and external audits.
- Review and if necessary, revise this policy on an annual basis.

The Andrew Scott Ltd. Board of Directors has the overall responsibility for this policy. Andrew Scott Ltd has appointed a director to be responsible and accountable for health, safety, environment and Quality whose responsibilities are set out in this Policy.

Andrew Scott Ltd will produce and update detailed organisation and arrangements, and all necessary resources will be made available for the implementation of this policy.

It is the responsibility of management and employees to implement this policy, together with their collective and individual responsibilities. Individuals' responsibilities under this policy are set out in Job Descriptions and project documents.

Andrew Scott Ltd. will appoint competent health, safety, quality and environmental managers/advisers whose duties are set out in company documents

**Signed:**

**Revision: Rev 1**

**Date: Reviewed June 2020**



M. Bowen

Managing Director (with Health, Safety, Environmental and Quality Responsibilities)

**Andrew Scott Limited**

Andrew Scott Ltd – IMS Policy Statement PR-POL-01

